Hannibal Housing Authority

PLEASE READ INSTRUCTIONS CAREFULLY AND FULLY COMPLETE ALL PARTS OF THE APPLICATION PROCESS. Failure to do so may result in your application being dropped from our waitlist.

*****DO NOT ENTER UNBORN CHILDREN ON YOUR APPLICATION******

Federal law requires the Housing Authority to verify the Social Security number and U.S. Citizenship of all household members. Therefore we require the applicant to provide the following original or certified documents when their housing assistance application is submitted for processing. Copies of your documents can be made in the Housing Authority resource room.

Applications **will not be processed** without the following information. If you fail to submit the below information IN FULL, your application will not be processed and you will not be placed on the waiting list:

1. PHOTO ID's for all adults, 18 years or older, listed on the application. (MUST BE A VALID STATE OR GOVERNMENT ISSUED ID).

2. SOCIAL SECURITY CARDS or government issued document showing name and social security number.

3. BIRTH CERTIFICATES or other legitimate proof of birth

4. Employment income; recent (60 days) check stubs

5. Proof of child support income from child support enforcement agency; last six months

6. Food stamps award letter

7. TANF award letter

8. Written verification from anybody who may give and/or pay you money on a regular basis which helps pay for your everyday expenses

9. Unemployment compensation award letter

10. Social security or SSI income award letter

11. Retirement pension verification letter

12. Banking statement verification (savings and/or checking; recent (60 days)

13. Regular yearly medical expenses, (Elderly and Disabled)

14. Childcare expenses

15. Verification of current residency; legitimate document

16. List of assets you may own and proof of their current market value (stocks, bonds, IRA's, homes, boats, etc.)

The documents found in the link below **MUST be printed**, **signed and returned to Hannibal Housing Authority before your application will be completely processed.** You can return these documents via U.S. postal service mail, fax to 573.221.8408. If you encounter problems when completing the on-line application, please DO NOT attempt to process a completely new application. Contact our office for assistance with an application that has already been completed, but needs up-dating, etc.

Application documents

*****Failure to provide the above information may result in a delay of the processing time of your application and the possibility of your application being denied and/or dropped.*****

Thank you for your interest in housing assistance from Hannibal Housing Authority. We understand that you are eager to find affordable housing and we understand the urgency of your request. However please allow 4-6 weeks to process your application. In order to maintain the privacy of all our applicants, your placement on the wait list will only be given out during business hours with a valid photo I.D. Phone calls WILL NOT be accepted.

Ready to start your application?

Visit:

https://hannibal.housingmanager.com/application/lookup